



BRAD ALGEO, PMP

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PROFESSIONAL SUMMARY

COMMITMENT | LEADERSHIP | INTEGRITY

A proven technical, highly effective, self-motivating Project Management Professional that can help you take your business strategies and projects to completion for maximum effectiveness.

AREAS OF EXPERTISE

- Project Management
 - Mergers / Acquisitions
 - Technical Reporting
 - Customer Relations
 - Project Integration
 - Operations Management
 - IT Platform Maintenance
 - Project Installation
 - Audio Engineering
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PROFESSIONAL EXPERIENCE

PMC ASSOCIATES - HAZLET, NJ

2021 - Present

PROJECT MANAGEMENT

SENIOR PROJECT MANAGER - BDA/DAS DIVISION DIRECTOR

Executed communication project initiatives in the wireless communication sector.

- Cost base tracking/reporting
- Develop PMO style department for multiple project initiatives
- Manage technology initiatives to track flow and distribution of inventory
- Project Management for equipment programming a distribution
- IT initiatives and deployments, specifically Project Management of business ERP platform with field service platform integration
- Indoor RF Coverage on site testing for quality assurance and integrity of Public Safety RF communication systems
- System testing for base line measurements and system performance
- Equipment procurement for subscriber and infrastructure installations
- Project Administration/Management
- Bi-Directional Amplification (BDA) business development and system implementation

BLUE WING SERVICE - ST. PAUL, MN

2010 - 2021

PROJECT MANAGEMENT

CONSULTANT

Executed communication project initiatives in the wireless communication sector

- Inventory control and tracking for subscriber and infrastructure deployments
- Manage technology initiatives to track flow and distribution of inventory
- Project Management for equipment programming a distribution
- IT initiatives and deployments, specifically Project Management of SQL database systems, exchange server environment, Office 365 migration, Client FTP access and maintenance
- On site testing for quality assurance and integrity of communication systems
- System testing for base line measurements and system performance
- Equipment procurement for subscriber and infrastructure installations
- In the field programming and process management
- License processing and tracking for FCC compliance
- Frequency Monitoring and Reporting

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- Project Administration/Management

SEI - OAKS, PA

2003 - 2009

PRIVATE BANKING AND TRUST

PB&T ACCOUNT REPRESENTATIVE LEAD

Organized, Maintained, and Executed daily and long-term Banking Solutions for Private Banking and Trust customers.

- Lead Representative for up to 7 clients on their global trading platform
- Managed Daily activity for clients including post processing, project initiatives, and cross selling possibilities
- Conducted weekly status initiative meetings to coordinate all assets and stakeholders for both daily processing and future project activity
- Developed cost saving initiatives for both the employer and the client then executed said initiatives

ACHIEVEMENTS:

- Successfully merged two large banks onto a single global trading platform including all current assets and new products
- Improved customer relations with clients through daily contact and other professional interaction
- Launched large scale web initiatives for banking clients for end user account information.
- Sat on several technical committees whose sole initiatives were to improve technical business solutions and improve customer response times

FUND ACCOUNTANT- MUTUAL FUND DESK (2003-2004)

Produced daily accounting reports of clients Mutual Fund activity including income, expenses, reconciliation, and daily valuation activity.

- Responsible for the daily valuation of mutual funds
- Managed reconciliation activity
- Conducted status meetings to report on condition mutual funds and what improvements need to be made.

BOYERTOWN TRINITY EC CHURCH - BOYERTOWN, PA

2010

YOUTH COORDINATOR/TECHNOLOGY COORDINATOR

Responsible for all weekly youth activity and technology upgrades.

- Responsible for youth group activities and curriculum for the entire program
- Responsible for all Technology initiatives including Professional audio, Professional video, and all Servers and Desktops

ACHIEVEMENTS:

- Successfully executed a project to upgrade the audio and lighting in sanctuary
- Lead Youth programming including long term mission trips and daily youth group meetings

FIRE AND RESCUE PRODUCTS - LIMERICK, PA

2000 - 2002

SERVICE TECHNICIAN

Responsible for year maintenance and upkeep of fire rescue equipment.

- Responsible for scheduling and completing yearly service appointments

ACHIEVEMENTS:

- Successfully completed MSA Technician Level Certification

PROFESSIONAL ORGANIZATIONS AND AFFILIATIONS

Project Management Institute - Member PMP

APCO - Member

IWCE

FCC GROL License - FCC 0031307861

EDUCATION

PROJECT MANAGEMENT

Villanova University - Villanova, PA

BACHELOR OF BUSINESS ADMINISTRATION

Albright College - Reading, PA

Lycoming College- Williamsport, PA

MACHINIST CERTIFICATION

Western Center for Technical Studies - Limerick, PA

HIGH SCHOOL

Spring Ford High School - Royersford, PA
